

**KENTUCKY BOARD OF LICENSURE FOR PROFESSIONAL ART THERAPISTS**  
**MINUTES**  
**March 12, 2025**

A regular meeting of the Board of Licensure for Professional Art Therapists was hosted by the Department of Professional Licensing, on March 12, 2025, at 12 p.m.

MEMBERS PRESENT

Beth Henson  
Virginia Gilpin  
Patricia Hart

Department of Professional Licensing STAFF

Jamar Carter, Executive Staff Advisor  
Kristen Lawson, DPL Commissioner  
Lilly Coiner, Board Counsel  
Sara Janes, Staff Attorney  
Courtney Cook, Fiscal Section Supervisor

MEMBERS ABSENT

OTHERS

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**CALL TO ORDER**

Ms. Henson called the meeting to order at 12:07pm

**MINUTES**

Ms. Gilpin motioned to approve the minutes from the January 8, 2025 meeting as presented, Ms. Hart second the motion and the motion carried.

**FINANCIAL REPORTS**

The Board reviewed financial statement for January & February 2025 with no further action required or questions.

**LICENSURE STATUS REPORT**

The licensure status report was reviewed. No further action required or questions.

**PPC/DPL REPORT**

Commissioner Lawson reminded all members present of the Board Member Training scheduled for March 24, 2025. For those who are unable to attend, future fall dates will be available & members will be notified via email once confirmed.

**OLD BUSINESS**

There was no old business to discuss.

## **NEW BUSINESS**

The Board discussed member qualifications on attending future conferences. Members were also provided steps regarding reimbursement for attending the conferences as well as continuing education for Board Members.

The Board reviewed 3 email correspondences from licensees and provided the following responses:

- Temporary Suspension of an active license
  - Review 309.1335(4)
  - Seek Outside Counsel
- ATR-P
  - Review the ATCB website for compliance
- ATCB Exam Results
  - Board has no comment due to their own regulations not effected.

## **CLOSED SESSION**

Ms. Henson made a motion to enter closed session at 12:29 p.m. pursuant to KRS 61.810(1)(j) for deliberation of quasi-judicial bodies regarding complaints at which information protected by KRS 61.810(k) may be discussed. The motion was second by Ms. Gilpin and it carried.

Ms. Henson made a motion to return to open session, Ms. Gilpin second the motion, and it carried.

Board Chair, Beth Henson announced 1:19 p.m. as the time returned from closed session.

## **LEGAL COUNSEL**

- 2024PAT00002
  - Assign to an investigator for Investigation

If no investigative service contract on file, Ms. Henson made a motion for Counsel to draft an RFP to hire an investigator.

- 2025PAT00001
  - Request more information from licensee. Letter to be drafted by Counsel

Ms. Henson made a motion to accept the complaint recommendations, Ms. Hart second the motion & the motion carried.

Ms. Janes introduced Lilly Coiner as new Board Counsel & Ms. Coiner provided some additional information on herself to the Board.

## **APPLICATIONS REPORT**

The board reviewed the following applications & made the following recommendations:

**Licensed Professional Art Therapist Associate Approved: 1**

**Licensed Professional Art Therapist Approved:**

**Request to take Board Approved Supervisor Test:**

**Request to take ATCBE:**

**Reinstatement: LPATA - 3**

**Renewal:**

**Continuing Education: 1**

Ms. Henson motioned to approve the LPATA LPAT, Exam Request, Supervision, Reinstatements AND CEU to be ratified, second by Ms. Gilpin, and the motion carried.

## **NEXT MEETING**

The next meeting is scheduled for May 14, 2025 at 12 p.m. hosted by the Department of Professional Licensing.

## **ADJOURN**

Ms. Gilpin motioned to adjourn at 1:31 p.m. Ms. Hart second the motion and it carried.